

Information for Providing Snacks for Children in At-Risk After School Care Programs

The William F. Goodling Child Nutrition and WIC Reauthorization Amendments Act of 1998, also known as Public Law 105-336, was passed IN 1998. It contains a section that allows snacks to be claimed for reimbursement in certain instances.

Child and Adult Care Food Program Options:

The first option described here applies to the Child and Adult Care Food Program (CACFP). It allows school and non-school entities that provide care for “At risk” children during after-school hours, on weekends and holidays (during the school year only) in programs with an education or enrichment purpose to serve snacks at no charge to children through age 18 under the CACFP in sites located in the attendance area of a school which has at least 50% of its enrollment eligible for free and reduced price meals. Programs are allowed to operate and to claim reimbursement for snacks served on weekends and school holidays. All snacks served to children in this option would be claimed at the free rate (\$.61 per snack) and limits the sponsor to one snack per participant per day.

Agencies that do not meet site area eligibility as described in the previous paragraph may provide care and claim snacks and/or suppers according to the CACFP regulations and claim up to three feedings per child per day according to the child’s eligibility status through age 12. All meals must meet CACFP meal pattern requirements.

School Lunch Program Option:

The second option applies to schools only as it amends the existing National School Lunch Program (NSLP) agreement. It will provide reimbursement for snacks served to children through 18 years of age in after-school educational and enrichment programs.

Reimbursement will be provided to schools for snacks served to children through 18 years of age in after-school educational and enrichment programs. In non-needy areas, free and reduced price eligibility determinations would be used to determine per-snack reimbursement for such snacks (the same process as used for school lunch and/or school breakfast). In needy areas, area eligibility would be used and all snacks would be reimbursed at the free rate. Needy area is defined as a site with 50% or more students eligible for free and reduced price meals.

Additional Information Applying to Both Program Options:

As yet, there is not a definition for “at-risk”, except some guiding language stating, A . . .to ensure that children receiving this benefit are participating in a program that provides the types of activities known to help reduce or prevent involvement in juvenile crime. It is not expected that support would be provided to members of athletic teams and other who are not participating in such activities.”

If your program is currently offering an after-school care program and providing a snack as part of that program, do keep records for documentation in order to claim reimbursement. The records should track who is participating in the meal service and the snack menu. Also, keep track of what foods are used to prepare the snack. Food Service personnel are familiar with the types of production records to keep.

Reimbursement rates for the snack program are:

Free = .61 Reduced Price = .30 Paid = .05

The rate for students eligible in the reduced price category will still be 15 cents for sites that are not in the at-risk category and choose to implement a pricing program.

Snack Meal Pattern

Snack	Children 6 through 12
<i>Select two different components from the four listed</i>	
Milk, fluid	1 cup
Meat or Meat Alternate*	1 ounce
Juice or Fruit or Vegetable	3/4 cup
Grains/Breads	1 slice

*Yogurt may be used as meat/meat alternate in the snack. You may serve 4 ounces or 1/2 cup to fulfill the equivalent of 1 ounce of the meat/meat alternate component.

In this section of the web page, you will find materials to assist you in determining whether the Child and Adult Care Food Program is a viable option for your child care organization. The Estimating Reimbursement Worksheet will help you determine the approximate amount of reimbursement you could receive from participation in the CACFP. Please take the time to calculate your estimated reimbursement. The reimbursement you receive may not compensate for the time spent on the CACFP paperwork.

The Rates of Reimbursement and Income Guidelines should be used when calculating your estimated reimbursement. The Meal Pattern is enclosed to demonstrate what constitutes a creditable meal for the purpose of reimbursement from the CACFP.

Also, you will find a memorandum that contains a workshop registration form. Before becoming a CACFP sponsor we require that potential program participants attend a training session. In the training session, you will gain an understanding of the contract between your agency and the state of Indiana. You will also learn about the paperwork required in the administration of the program.

Additionally, please note the following documents must be submitted *at the time of application*, before approval for participation is granted:

1. A current copy of the center License from the Family and Social Services Administration or a completed Alternate Approval Form
2. A copy of tax-exempt status [501 (c)(3) Determination Letter] issued by the Internal Revenue Service or a Proprietary Certification Form (for-profit entities)
3. Delivery of Benefits Form
4. Pre-approval documentation (a copy of the last inspection report from licensing)
5. Pre-Award Compliance Review
6. Board of Director Listing
7. Form W-9

A Contract and Program Application must be executed between the sponsor and the Department of Education. The application process is complex; it is not just a checklist of items submitted to our office for review. The application includes a detailed management plan as to how the sponsor will operate the program, information on the organization's governing board and administrative structure, and an administrative budget. In order for your organization to participate in the CACFP, the management plan and budget must demonstrate financial viability, administrative capability, and program accountability. USDA Standards to be met are the following:

- The sponsor can clearly demonstrate in its management plan that the organization and its principals have sufficient experience to ensure financial viability.
- The sponsor commands adequate resources to ensure the effective management of the CACFP. It must also command adequate outside resources to support its non-CACFP activities.
- The sponsor must be financially sound.

Thank you again for your interest in the Child and Adult Care Food Program in Indiana. If you have further questions or comments, please contact Carol Markle, Sponsor Support Coordinator, toll free at (800) 537-1142, or locally at (317) 232-0850.